



The Star
In East Texas

THE CITY OF JACKSONVILLE POLICE DEPARTMENT

ANDREW HAWKES
Chief of Police

OPEN RECORD REQUEST FORM

DATE: _____

NAME/ADDRESS/TELEPHONE NUMBER OF REQUESTOR:

STATE A BRIEF NARRATIVE OF RECORDS YOU ARE REQUESTING:

***DATE OF BIRTHS OF INDIVIDUALS IN REPORTS, IF AGREED TO WILL BE REDACTED, IF NOT WILL HAVE TO SEND TO ATTORNEY GENERAL'S OFFICE FOR PERMISSION TO RELEASE. IF YOU AGREE TO THE REDACTION OF THE DATE OF BIRTHS ON THIS OPEN RECORD, IN WHICH RECORDS COULD BE RELEASED MORE QUICKLY AND TIMELY PLEASE SIGN HERE**

x _____

***COST OF PAPER COPIES ARE 10 CENTS A PAGE AND \$15.00 AN HOUR IF LENGHTY REQUESTS.**

SIGNATURE OF REQUESTOR: _____

FOR OFFICE USE ONLY;

DATE COMPLETED: _____ RELEASED BY: _____

COST OF COPIES: _____

SIGNATURE OF PERSON PICKING UP RECORDS: _____

CITY OF Jacksonville TX

REQUEST FOR BODY CAMERA VIDEO

The following information is required for the city to release any body camera footage under Texas Occupations Code, Section 1701.661. Provision of this information does not guarantee that such footage will be released as some footage may contain confidential information.

Date and Approximate Time of Recording: _____

Specific Location where recording occurred: _____

Name of one or more persons who are subjects of the recording:

The city must have written authorization from the person who is the subject of the video footage if: (a) video was recorded in a private place; or (b) involves investigation of conduct of a fine only offense.

FOR CITY USE ONLY

Date Rec'd: _____

Staff rec'd: _____

Footage located: _____

Current Investigation: _____

Reviewed for Confidential Information: _____

Released: _____

Fee Paid: _____ AG Opinion requested: _____