



# The City of Jacksonville

---

## APPLICATION FOR PERMIT:

RESIDENTIAL ADD-ONS CONSISTING OF/BUT NOT LIMITED TO:  
ROOM ADDITION, CARPORTS, STORAGE BUILDINGS

CONTRACTOR: \_\_\_\_\_

DAYTIME PHONE #: \_\_\_\_\_ CELL PHONE #: \_\_\_\_\_

FAX #: \_\_\_\_\_

JOB NAME OR NUMBER: \_\_\_\_\_

ADDRESS OF JOB: \_\_\_\_\_

LEGAL DESCRIPTION: LOT \_\_\_\_\_ BLOCK \_\_\_\_\_

TOTAL JOB COST: \_\_\_\_\_

TOTAL SQUARE FOOTAGE: \_\_\_\_\_

THE ITEMS LISTED BELOW MUST BE CHECKED, IF APPLICABLE, TO YOUR RESIDENTIAL PROJECT. IF ANY ITEMS NEEDED BELOW FOR PLAN REVIEW ARE NOT SUBMITTED, THEN THE CITY OF JACKSONVILLE INSPECTION DEPARTMENT WILL NOT ACCEPT DRAWINGS FOR REVIEW. FOR EXPLANATION OF CHECKLIST ITEMS, PLEASE REFER TO DESCRIPTION (BUILDING PERMIT) HANDOUT.

NEED ONE (1) DRAWING OF PLANS-MINIMUM SIZE: 8 1/2" X 11"

- PLOT PLAN (1) COPY WITH EASEMENTS, UTILITIES, STRUCTURES AND SETBACKS OF BUILDING OR ADDITION FROM PROPERTY LINES.
- FOUNDATION PLAN
- FLOOR PLAN
- IF THE BUILDING IS WITHIN THE 100 YEAR FLOOD PLAIN, AN ELEVATION CERTIFICATE IS REQUIRED BY A LICENSED SURVEYOR.

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_